



Ref No: NES/RC/GRC/MOM/2017-2018

Date: 10th September 2017

**MINUTES OF THE MEETING  
ACADEMIC YEAR - 2017-2018 (Term 1)**

**GRIEVANCE REDRESSAL CELL**

**MEETING DATE - 10th September, 2017**

**MEETING ATTENDEES -**

➤ **Dr. (Mrs.) Mary Vimochana**

*Vimochana*

➤ **Dr. (Mrs.) Lata Swaminathan**

*Lata.S*

➤ **Dr. (Mrs.) Saraswathi Unni**

*S. Unni*

➤ **Mrs. Lakshmi Prasuna**

*Lakshmi P*

➤ **Mrs. Riya Rupani**

*Riyarupani*

**DETAILS DISCUSSED**

- Anti Ragging Notices across college campus
- Suggestion Box queries
- Need to organize Gender Sensitization Awareness Programme
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

**Dr. Lata Swaminathan  
Convenor**

*Vimochana*

**Dr. Mary Vimochana  
Principal**



Ref No: NES/RC/GRC/MOM/2017-2018

Date: 18th April 2018

**MINUTES OF THE MEETING  
ACADEMIC YEAR - 2017-2018 (Term 2)**

**GRIEVANCE REDRESSAL CELL**

**MEETING DATE - 18th April, 2018**

**MEETING ATTENDEES -**

➤ **Dr. (Mrs.) Mary Vimochana**

*Vimochana*

➤ **Dr. (Mrs.) Lata Swaminathan**

*Lata.S*

➤ **Dr. (Mrs.) Saraswathi Unni**

*S. Unni*

➤ **Mrs. Lakshmi Prasuna**

*Lakshmi P*

➤ **Mrs. Riya Rupani**

*Riya Rupani*

**DETAILS DISCUSSED**

- Suggestion Box queries
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

**Dr. Lata Swaminathan  
Convenor**

*Vimochana*

**Dr. Mary Vimochana  
Principal**



Ref No: NES/RC/GRC/MOM/2018-2019

Date: 7th September 2018

**MINUTES OF THE MEETING  
ACADEMIC YEAR - 2018-2019 (Term 1)**

**GRIEVANCE REDRESSAL CELL**

**MEETING DATE - 7th September, 2018**

**MEETING ATTENDEES -**

- Dr. (Mrs.) Mary Vimochana *Vimochana*
- Dr. (Mrs.) Lata Swaminathan *Lata.S*
- Dr. (Mrs.) Saraswathi Unni *S. Unni*
- Mrs. Lakshmi Prasuna *Lakshmi P*
- Mrs. Riya Rupani *Riyarupani*

**DETAILS DISCUSSED**

- Anti Ragging Notices updated across college premises
- Suggestion Box queries
- Need to conduct more counseling and awareness
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

**Dr. Lata Swaminathan  
Convenor**

*Vimochana*

**Dr. Mary Vimochana  
Principal**



Ref No: NES/RC/GRC/MOM/2018-2019

Date: 20th April 2019

**MINUTES OF THE MEETING  
ACADEMIC YEAR - 2018-2019 (Term 2)**

**GRIEVANCE REDRESSAL CELL**

**MEETING DATE - 20th April, 2019**

**MEETING ATTENDEES -**

➤ **Dr. (Mrs.) Mary Vimochana**

*Vimochana*

➤ **Dr. (Mrs.) Lata Swaminathan**

*Lata.S*

➤ **Dr. (Mrs.) Saraswathi Unni**

*S. Unni*

➤ **Mrs. Lakshmi Prasuna**

*Lakshmi P*

➤ **Mrs. Riya Rupani**

*Riyarupani*

**DETAILS DISCUSSED**

- Suggestion Box queries
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

**Dr. Lata Swaminathan  
Convenor**

*Vimochana*

**Dr. Mary Vimochana  
Principal**



Ref No: NES/RC/GRC/MOM/2019-2020

Date: 11th September 2019

## MINUTES OF THE MEETING ACADEMIC YEAR - 2019-2020 (Term 1)

### GRIEVANCE REDRESSAL CELL

MEETING DATE - 11th September, 2019

#### MEETING ATTENDEES -

➤ Dr. (Mrs.) Mary Vimochana

*Vimochana*

➤ Dr. (Mrs.) Lata Swaminathan

*Lata.S*

➤ Mrs. Lakshmi Prasuna

*Lakshmi P*

➤ Dr. (Mrs.) Jennifer  
Coutinho

*Jennifer Coutinho*

➤ Mrs. Shweta Belose

*Belose*

➤ Mrs. Riya Rupani

*Riyarupani*

#### DETAILS DISCUSSED

- Anti Ragging announcements and awareness across college campus
- Need to organize Gender Sensitization Awareness Programme
- Suggestion Box queries
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

Dr. Lata Swaminathan  
Convenor

*Vimochana*

Dr. Mary Vimochana  
Principal



Ref No: NES/RC/GRC/MOM/2019-2020

Date: 30th April 2020

**MINUTES OF THE MEETING  
ACADEMIC YEAR - 2019-2020 (Term 2)**

**GRIEVANCE REDRESSAL CELL**

**MEETING DATE - 30th April, 2020**

**MEETING ATTENDEES -**

➤ Dr. (Mrs.) Mary Vimochana

*Vimochana*

➤ Dr. (Mrs.) Lata Swaminathan

*Lata.S*

➤ Mrs. Lakshmi Prasuna

*Lakshmi P*

➤ Dr. (Mrs.) Jennifer  
Coutinho

*Jennifer Coutinho*

➤ Mrs. Shweta Belose

*Shweta*

➤ Mrs. Riya Rupani

*Riyarupani*

**DETAILS DISCUSSED**

- Suggestion Box queries
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

**Dr. Lata Swaminathan  
Convenor**

*Vimochana*

**Dr. Mary Vimochana  
Principal**



Ref No: NES/RC/GRC/MOM/2020-2021

Date: 15th September 2020

**MINUTES OF THE MEETING  
ACADEMIC YEAR - 2020-2021 (Term 1)**

**GRIEVANCE REDRESSAL CELL**

**MEETING DATE - 15th September, 2020**

**MEETING ATTENDEES -**

➤ **Dr. (Mrs.) Mary Vimochana**

*Vimochana*

➤ **Dr. (Mrs.) Lata Swaminathan**

*Lata.S*

➤ **Dr. (Mrs.) Jennifer Coutinho**

*Jennifer Coutinho*

➤ **Mrs. Shweta Belose**

*Belose*

➤ **Mrs. Riya Rupani**

*RiyaRupani*

**DETAILS DISCUSSED**

- Every Classroom to display board of Committee Members for Grievances of Harassment.
- Constant mentoring and counseling sessions
- Suggestion Box queries
- Class teachers as mentors for various issues related to Online Lectures, Admission Procedures, Fee payments, Documentation and Enrolment.
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

**Dr. Lata Swaminathan  
Convenor**

*Vimochana*

**Dr. Mary Vimochana  
Principal**



Ref No: NES/RC/GRC/MOM/2020-2021

Date: 30th April 2021

**MINUTES OF THE MEETING  
ACADEMIC YEAR - 2020-2021 (Term 2 )**

**GRIEVANCE REDRESSAL CELL**

**MEETING DATE - 30th April, 2021**

**MEETING ATTENDEES -**

➤ **Dr. (Mrs.) Mary Vimochana**

*Vimochana*

➤ **Dr. (Mrs.) Lata Swaminathan**

*Lata.S*

➤ **Dr. (Mrs.) Jennifer Coutinho**

*Jennifer Coutinho*

➤ **Mrs. Shweta Belose**

*Belose*

➤ **Mrs. Riya Rupani**

*Riyarupani*

**DETAILS DISCUSSED**

- Every Classroom to display board of Committee Members for Grievances of Harassment.
- Constant mentoring and counseling sessions
- Suggestion Box queries
- Class teachers as mentors for various issues related to Online Lectures, Admission Procedures, Fee payments, Documentation and Enrolment.
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

**Dr. Lata Swaminathan  
Convenor**

*Vimochana*

**Dr. Mary Vimochana  
Principal**





Ref No: NES/RC/GRC/MOM/2021-2022

Date: 18th September 2021

**MINUTES OF THE MEETING  
ACADEMIC YEAR - 2021-2022 (Term 1)**

**GRIEVANCE REDRESSAL CELL**

**MEETING DATE - 18th September, 2021**

**MEETING ATTENDEES -**

➤ **Dr. (Mrs.) Mary Vimochana**

*Vimochana*

➤ **Dr. (Mrs.) Lata Swaminathan**

*Lata.S*

➤ **Dr. (Mrs.) Jennifer Coutinho**

*Jennifer Coutinho*

➤ **Mrs. Shweta Belose**

*Belose*

➤ **Mrs. Riya Rupani**

*Riya Rupani*

**DETAILS DISCUSSED**

- Update of display board of Committee Members for Grievances around campus
- Constant mentoring and counseling sessions
- Student Adoption Policy
- Suggestion Box queries
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

**Dr. Lata Swaminathan  
Convenor**

*Vimochana*

**Dr. Mary Vimochana  
Principal**



Ref No: NES/RC/GRC/MOM/2021-2022

Date: 30th April 2022

**MINUTES OF THE MEETING  
ACADEMIC YEAR - 2021-2022 (Term 2)**

**GRIEVANCE REDRESSAL CELL**

**MEETING DATE - 29th April, 2022**

**MEETING ATTENDEES -**

➤ **Dr. (Mrs.) Mary Vimochana**

*Vimochana*

➤ **Dr. (Mrs.) Lata Swaminathan**

*Lata.S*

➤ **Dr. (Mrs.) Jennifer Coutinho**

*Jennifer Coutinho*

➤ **Mrs. Shweta Belose**

*Belose*

➤ **Mrs. Riya Rupani**

*Riya Rupani*

**DETAILS DISCUSSED**

- Suggestion Box queries
- Total Complaints Received - Zero
- Total Complaints Resolved - Zero

*Lata.S*

**Dr. Lata Swaminathan  
Convenor**

*Vimochana*

**Dr. Mary Vimochana  
Principal**